

CYCU Instructions for Credit Transfer System



Table of Contents

1

Log into I-TOUCH.....1

2

Application Process for Course Credit
Transfer.....5

3

Check Application Progress
& Print the Application Results.....19

4

Q&A21

1. Log into I-TOUCH (1/4)

Credit Transfer System Pathway: CYCU Homepage/I-TOUCH/Study/Course Information/Credit Transfer System

1. Go to the CYCU Homepage and click on the I-Touch.



2. Enter your account number (student ID) and password.



3. 點選→ 學業 Study/選課資訊/抵免申請 進入本系統。



1. Log into I-TOUCH (2/4)

For the first login, please click 'Basic Information' and then click 'Update Contact Details' via the link.

Credit Transfer/Exemption System

Necessary Course

Course Query System

語言：中文

It is your first time to use this system, please fill in the following information first.

Student ID	Student Name
11542202	陳焜焜 Mona Rudo Mona Rudo
Department	Full Academic Transcript
國貿一乙	選擇檔案 測試_歷年成績單.pdf
Telephone Format : 02-12345678	Certificate of Completion
02-12345678	選擇檔案 測試_修業證明書.pdf
Mobile Phone Format : 0912345678	
0912345678	
E-Mail	
dummy@office.cycu.edu.tw	

[→Click here to update/modify your information via the iTouch for Freshmen.](#)

Submit

1. Fill in and confirm basic information (3/4)

Before applying, ensure you upload your academic transcripts and certificate of completion.

Credit Transfer/Exemption System

Necessary CourseCourse Query System語言：中文

HomepageBasic InformationApply for Credit ExemptionInquiry the Application ProgressPrint the Application form▼Print the Checklist▼

會計二丙W熊燭燭 Mona Rudo Mona Rudo11343360

Student ID

11343360

Department

會計二丙

Telephone Format : 02-12345678

02-12345678

Mobile Phone Format : 0912345678

0912345678

E-Mail

dummy11343360@office.cycu.edu.tw

Student Name

W熊燭燭 Mona Rudo Mona Rudo

Full Academic Transcript

選擇檔案沒有選擇檔案

Certificate of Completion

選擇檔案沒有選擇檔案

→Click here to update/modify your information via the iTouch for Freshmen.

Submit

✕ Note: If you don't upload the required documents, a reminder window will appear.

etouch30.cycu.edu.tw 說

提醒您，尚未上傳成績單。
請將成績單上傳後，再行抵免申請。

Remind:
Please upload your transcript before submitting the credit transfer application.

確定

1. Fill in and confirm basic information (4/4)

Before applying, ensure you upload your academic transcripts and certificate of completion.

Once the file upload is complete; a message stating "Data added done" will appear. Click "OK" to return to the Credit Transfer System homepage.

Credit Transfer/Exemption System

etouch30.cycu.edu.tw 說
資料登錄成功!!
Data added Done!!

It is your first time

Student ID
11542202

Department
國貿一乙

Telephone Format : 02-12345678
02-12345678

Mobile Phone Format : 0912345678
0912345678

E-Mail
dummy@office.cycu.edu.tw

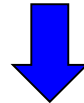
formation first.

選擇檔案 測試_歷年成績單.pdf

Certificate of Completion
選擇檔案 測試_修業證明書.pdf

Click here to update/modify your information via the iTouch for Freshmen.

Submit



Credit Transfer/Exemption System

Necessary Course Course Query System 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress

國貿一乙 陳炯炯 Mona Rudo Mona Rudo 11542202

Welcome to the Credit Transfer/Exemption System
Apply time: 2026/07/23 00:00 ~ 2026/10/24 00:00
Please make sure to submit your application within the designated time.

- 申請前, 請先詳閱「中原大學辦理學生抵免學分審核要點」、「抵免申請系統操作說明」及「各系輔導辦理抵免資訊」等注意事項。
- 務必於系統開放期間, 完成線上「申請抵免」作業, 並自行上傳原肄(畢)業學校歷年成績單正本 (檔案請註明所屬學系及學號)、修業證明書及課程大綱相關文件。
- 修習本校新生先修課程、全國大學先修課程平台者, 送出申請即可, 無須檢附成績單。
- 修習Ewant平台SOS暑期線上學院者, 申請抵免時, 須上傳「修課結業證明」(右上方註明學系及學號)。
- 轉入全英語授課班制學生, 所申請抵免科目, 原肄(畢)業學校歷年成績單之課程, 皆須為全英語授課課程。
- 如欲抵免本校全英語授課課程, 原肄(畢)業學校歷年成績單之課程, 皆須為全英語授課課程。

[Back to Contents](#)

2. Application process for Course Credit Transfer (1/12)

- Please go to the homepage and review the related information before proceeding.

[Homepage](#) [Basic Information](#) [Apply for Credit Exemption](#) [Inquiry the Application Progress](#) [Print the Application form ▼](#) [Print the Checklist ▼](#) 應數二甲 W張炯炯 Mona Rudo Mona Rudo 11211161



Welcome to the Credit Transfer/Exemption System

Apply time:2025/08/01 00:00 ~ 2025/09/10 23:00

Please make sure to submit your application within the designated time.

Ø 申請前請先詳閱「[中原大學辦理學生抵免學分審核要點](#)」、「[各系輔導辦理抵免資訊](#)」及「[申請抵免系統操作說明](#)」等注意事項。

Ø 務必於[系統開放期間](#)，完成「[申請抵免](#)」線上申請，於截止日前親自繳交或郵寄(以郵戳為憑)原肄(畢)業學校歷年成績單正本(註明所屬學系及學號)及課程大綱相關文件。

Ø 大一新生修讀本校先修課程或全國大學先修課程平台課程之抵免，線上申請即可，無須檢附成績單。

Ø 修習Ewant平台－SOS暑期線上學院之新生，線上申請後，須提供「修課結業證明影本」(並註明所屬學系及學號)，親自繳交或郵寄(以郵戳為憑)至教務處課註組。

Ø 轉入全英語授課班制學生，申請抵免科目，原肄(畢)業學校歷年成績單之課程，皆須為全英語授課課程。

Ø 注意事項：

- 1.選課期間自行上網退選准予抵免科目，無法自行退選之課程，逕洽開課單位。
- 2.[應修科目表](#)：依所屬學系及適用學年度之應修科目表申請抵免，例如：114學年度，轉入二年級者適用113學年度、轉入三年級者適用112學年度。
- 3.[中原大學開課查詢系統](#)：申請抵免課程及大綱參考所屬學系各學期開課資料。
- 4.通識課程抵免，須依「[中原大學通識教育學分抵免辦法](#)」相關規定辦理。
- 5.抵免教育學程課程，不受理線上申請，逕洽師培中心王小姐，電話：03-265-6804。
- 6.務必確認抵免科目全部填寫再送出申請；抵免審核中，相同課程名稱不得同時申請他筆抵免，以免影響審核結果。

Title
中原大學辦理學生抵免學分審核要點(download)
各系輔導辦理抵免資訊(download)
申請抵免系統操作說明(download)
中原大學通識教育學分抵免辦法(download)

2. Application process for Course Credit Transfer (2/12)

➤ Click "Apply for Credit Exemption"

- 1) View and download the required courses for your applicable academic year.

Ex: For the 115th school year, new undergraduate and graduate students should select the required courses for 2026–2027. Students transferring into the second year should refer to the 114th school year, while students transferring into the third year should refer to the 113th school year.

- 2) Select **the appropriate option** based on your student status.

- Former CYCU Student: Enter your previous CYCU student ID. Pre-admission students should enter their official CYCU student ID, and new graduate students should enter their undergraduate student ID.
- Not a Former CYCU Student: Transfer students or students who have previously taken courses through the CYCU Extension Education Division should click Add " Exemption Information."

Credit Transfer/Exemption System

1 Necessary Course Course Query System 語言: 中文

Homepage Basic Information 2 Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林瓊韻MonaRudoMonaRudo 11113

☒ Automatically retrieve the course information you have previously taken at CYCU.
please enter your previous CYCU student ID or pre-student ID
(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

☐ Add "Exemption Information" (For Non-graduates from CYCU)

Submit

2. Application process for Course Credit Transfer (3/12)

If you were previously a student at Chung Yuan, please enter your previous Chung Yuan student ID or pre-student ID. The system will automatically retrieve the course information you have previously taken.

Credit Transfer/Exemption System

Necessary CourseCourse Query System語言：中文

HomepageBasic InformationApply for Credit ExemptionInquiry the Application ProgressPrint the Application form▼Print the Checklist▼化學三乙W林焜燭MonaRudoMonaRudo11113

☒ Automatically retrieve the course information you have previously taken at CYCU.

please enter your previous CYCU student ID or pre-student ID

(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

☐ Add "Exemption Information" (For Non-graduates from CYCU)

Submit



Credit Transfer/Exemption System

Necessary CourseCourse Query System語言：中文

HomepageBasic InformationApply for Credit ExemptionInquiry the Application ProgressPrint the Application form▼Print the Checklist▼化學三乙W林焜燭MonaRudoMonaRudo11113

☒ Automatically retrieve the course information you have previously taken at CYCU.

10813

(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

☐ Add "Exemption Information" (For Non-graduates from CYCU)

Submit

2. Application process for Course Credit Transfer (4/12)

If you were previously a student at Chung Yuan, please enter your previous Chung Yuan student ID or pre-student ID. The system will automatically retrieve the course information you have previously taken.

Credit Transfer/Exemption System
The system will automatically retrieve the course information you have previously taken.
語言：中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist
化學三乙 W林焜燭 Mona Rudo Mona Rudo 11113

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	Syllabus (Exemption for former CYCU)	First Examination Dep.	Final Examination Dep.
Delete	分析化學	65	3	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	分析化學實驗	93	1	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	普通化學實驗(一)	87	1	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	普通化學實驗(二)	79	1	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	化學英文	91	2	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	進階化學英文	86	1	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	實驗室安全	80	3	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	分析化學(一)	60	2	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	量子化學	84	3	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	化學數學	60	3	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	有機化學(一)	85	4	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	電腦在化學上的應用	86	2	Query	Ordinary						Exemption		Curriculum and Registration Division
Delete	分析化學(二)	60	2	Query	Ordinary						Exemption		Curriculum and Registration Division

※ For newly admitted graduate students who graduated from CYCU, the system will automatically display the courses completed and passed during their undergraduate studies. Please select courses for credit exemption according to your department's required course list. Non-graduate courses (e.g., Physical Education, English, English Listening, etc.) should be removed before submitting your application.

2. Application process for Course Credit Transfer (5/14)

- Step 1: Click "Query," and the system will prioritize searching for courses that meet the criteria under the “Compulsory Courses” category among the Six course categories. If matching courses are available, select a course, and the system will automatically retrieve and display the course information.

The screenshot displays the 'Credit Transfer/Exemption System' interface. The top navigation bar includes 'Homepage', 'Basic Information', 'Apply for Credit Exemption', and 'Inquiry the Application Progress'. The user is logged in as '土木二丙' (Civil Engineering 2nd Year, Class C) with the name '劉曉晴' (Liu Xiaoqing) and ID '1132'. The system shows a countdown for credit exemption: 'Apply for credit exemption for the remaining duration : 26 : 34'.

The main table lists three courses for exemption:

序號	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Language	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
1	Delete	工程材料實驗B	78	1	Query	Ordinary	English							Exemption		Curriculum and Registration Division
2	Delete	浪漫時期音樂賞析	78	2	Query									Exemption		Curriculum and Registration Division
3	Delete	體育一	84	0	Query									Exemption		Curriculum and Registration Division

A red circle highlights the 'Query' button for the first course. A red arrow points to a search window titled 'Credit Transfer/Exemption System_科目查詢 - 公司 - Microsoft Edge'. The search window shows the following search conditions:

- Search Conditions: ☒ Compulsory Course, ☐ Elective Courses, ☐ Basic Knowledge, ☐ General Education, ☐ Extended General Education, ☐ Other Elective Courses
- Search Term: 工程材料實驗B
- Search Button: Search

The search results table shows the following course:

Semester	Course Code	Course Name	Credits	Course Semester	Required/Elective	Characteristic	Class	Department
1131	CE248A	工程材料實驗B Engineering Materials Lab-B (全英語課程)	1	下學期	必修	半	土木工程學系一年甲班	土木工程學系

A red arrow points from the search results to the main table, where the course '工程材料實驗B' is now listed in the 'Equivalent CYCU Course' column. The main table shows the course details for the first row:

序號	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Language	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
1	Delete	工程材料實驗B	78	1	Query	Ordinary	English	工程材料實驗B	1	半	必修	英語	1131 上	Exemption	土木工程學系	Curriculum and Registration Division
2	Delete	浪漫時期音樂賞析	78	2	Query	Ordinary	Chinese							Exemption		Curriculum and Registration Division
3	Delete	體育一	84	0	Query	Ordinary	Chinese							Exemption		Curriculum and Registration Division

The 'Submit' button is visible at the bottom of the page.

2. Application process for Course Credit Transfer (6/14)

- Step 2: After clicking "Query," if no courses meet the criteria, switch to other course categories in sequence until an eligible course is located. Then, select the corresponding course name, and the system will automatically retrieve and display the course information.

Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquire the Application Progress

Necessary Course Course Query System 語言: 中文

土木二丙 劉煥燦 Mona Rudo Mona Rudo 1132

Apply for credit exemption for the remaining duration : 22 : 26 Reset the countdown

序號	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Language	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
1	Delete	工程材料實驗B	78	1	Query	Ordinary	English	工程材料實驗B	1	半	必修	英語	1131 上	Exemption	土木工程學系	Curriculum and Registration Division
2	Delete	浪漫時期音樂賞析	78	2	Query	Ordinary	Chinese							Exemption		Curriculum and Registration Division
3	Delete	體育一	84	0	Query									Exemption		Curriculum and Registration Division

Credit Transfer/Exemption System_科目查詢 - 公司 - Microsoft Edge

https://etouch30.cycu.edu.tw/active_project/cycu2100h_16/case04/student/apply/selectSubject.jsp?ourName=ourName1&cursCode=...

Please enter search conditions

☒ Compulsory Course ☐ Elective Courses ☐ Basic Knowledge ☐ General Education ☐ Extended General Education ☐ Other Elective Courses

浪漫時期音樂賞析 Search

Semester Course Code Course Name Credits Course Semester Required/Elective Characteristic Class Department

學系必修 閱讀資料中，查無課程：浪漫時期音樂賞析，請重新查詢。
No information found for this course, please search again.



Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquire the Application Progress

Necessary Course Course Query System 語言: 中文

土木二丙 劉煥燦 Mona Rudo Mona Rudo 11322354

Apply for credit exemption for the remaining duration : 19 : 44 Reset the countdown

序號	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Language	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
1	Delete	工程材料實驗B	78	1	Query	Ordinary	English	工程材料實驗B	1	半	必修	英語	1131 上	Exemption	土木工程學系	Curriculum and Registration Division
2	Delete	浪漫時期音樂賞析	78	2	Query	Ordinary	Chinese							Exemption		Curriculum and Registration Division
3	Delete	體育一	84	0	Query									Exemption		Curriculum and Registration Division

Credit Transfer/Exemption System_科目查詢 - 公司 - Microsoft Edge

https://etouch30.cycu.edu.tw/active_project/cycu2100h_16/case04/student/apply/selectSubject.jsp

Please enter search conditions

☐ Compulsory Course ☐ Elective Courses ☐ Basic Knowledge ☐ General Education ☒ Extended General Education ☐ Other Elective Courses

浪漫時期音樂賞析 Search

Semester Course Code Course Name Credits Course Semester Required/Elective Characteristic Class Department

1131 GE004A 浪漫時期音樂賞析 Romantic Period Music Appreciation (選: 教育教學學院)

2. Application process for Course Credit Transfer (7/14)

- Step 2: Once a course that meets the criteria is found, select the corresponding department and class course name.

Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress

Apply for credit exemption for the remaining duration : 17 : 05 Reset the countdown

序號	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Language	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
1	Delete	工程材料實驗B	78	1	Query	Ordinary	English	工程材料實驗B	1	半	必修	英語	1131 上	Exemption	土木工程學系	Curriculum and Registration Division
2	Delete	浪漫時期音樂賞析	78	2	Query	Ordinary	Chinese	浪漫時期音樂賞析	2	半	選修	中文	1131 上	Exemption	通識教育中心	Curriculum and Registration Division
3	Delete	體育一	84	0	Query	Ordinary	Chinese							Exemption		Curriculum and Registration Division

Credit Transfer/Exemption System_科目查詢 - 公司 - Microsoft Edge

https://etouch30.cycu.edu.tw/active_project/cycu2100h_16/case04/student/apply/selectSubject.jsp

Please enter search conditions

☐ Compulsory Course ☐ Elective Courses ☒ Basic Knowledge ☐ General Education ☐ Extended General Education elective ☐ Other Elective Courses

體育一 Search

Semester	Course Code	Course Name	Credits	Course Semester	Required/Elective	Characteristic	Class	Department
1131	AC945A	體育一 Physical Education (1)	0	上學期	必修	半	會計學系一年甲班	體育室
1131	AC945B	體育一 Physical Education (1)	0	上學期	必修	半	會計學系一年乙班	體育室
1131	CE945A	體育一 Physical Education (1)	0	上學期	必修	半	土木工程學系一年甲班	體育室
1131	CE945B	體育一 Physical Education (1)	0	上學期	必修	半	土木工程學系一年乙班	體育室
1131	CE945C	體育一 Physical Education (1)	0	上學期	必修	半	土木工程學系一年丙班	體育室
1131	CH945A	體育一 Physical Education (1)	0	上學期	必修	半	化學工程學系綠能製程組一年級甲班	體育室

2. Application process for Course Credit Transfer (8/14)

- Step 3: After confirming the exemption subjects, click "Confirm" to submit.

Credit Transfer/Exemption System

Necessary Course Course Query System 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist

國貿二甲 W會嫻嫻 Mona Rudo Mona Rudo 11342

Apply for credit exemption for the remaining duration : 18 : 08 Reset the countdown

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
Delete	財務管理	83	3	Query	Ordinar	財務管理	3	半	必修	下學期	Exemption	國際經營與貿易學系	Curriculum and Registration Division
Delete	籃球	91	0	Query	Ordinar	籃球(男)一	0	半	必修	下學期	Exemption	體育室	Curriculum and Registration Division
Delete	管理數學	75	4	Query	Ordinar	管理數學	4	半	選修	下學期	Exemption	國際經營與貿易學系	Curriculum and Registration Division



- Step 4: When the system displays the application success dialog box, it means the application has been completed.

etouch30.cycu.edu.tw 說

申請成功!!
Data added Done!!

確定

2. Application process for Course Credit Transfer (9/14)

- **Note:** Courses that have already been applied for should not be submitted again. The system will display a reminder window if a duplicate application is detected. Please make sure to delete the existing entry before clicking "Submit."

抵免系統

應修科目表 開課查詢系統 Language: English

回首頁 修改基本資料 申請抵免 申請進度查詢 列印抵免申請表 列印抵免檢核表

國貿二甲 W曾明娟 Mona Rudo Mona Rudo 11342

申請抵免到錄時間: 23:38 重新計時

增加科目	原學校科目名稱	成績	學分	查詢抵免科目	抵免類型	抵本校科目名稱	學分	性質	必/選修	所屬學期	課程大綱 (曾為中原學生免修)	初審單位	複審單位
刪除	行銷管理及個案研討	65	3	查詢	抵免	行銷管理及個案研討	3	半	選修	下學期	不用上傳	國際經營與貿易學系	教務處課註組
刪除	財務管理	83	3	查詢	抵免							國際經營與貿易學系	教務處課註組
刪除	籃球	91	0	查詢	抵免							體育室	教務處課註組
刪除	管理數學	75	4	查詢	抵免							國際經營與貿易學系	教務處課註組

etouch30.cycu.edu.tw 說

第1筆資料的本校抵免科目已申請過，請勿重複申請！請先刪除相同名稱之科目，方能再次申請。

Repeat application in item1, please delete the course with the same name before re-applying it.

確定



Credit Transfer/Exemption System

Necessary Course Course Query System 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist

國貿二甲 W曾明娟 Mona Rudo Mona Rudo 11342

Apply for credit exemption for the remaining duration: 18:08 Reset the countdown

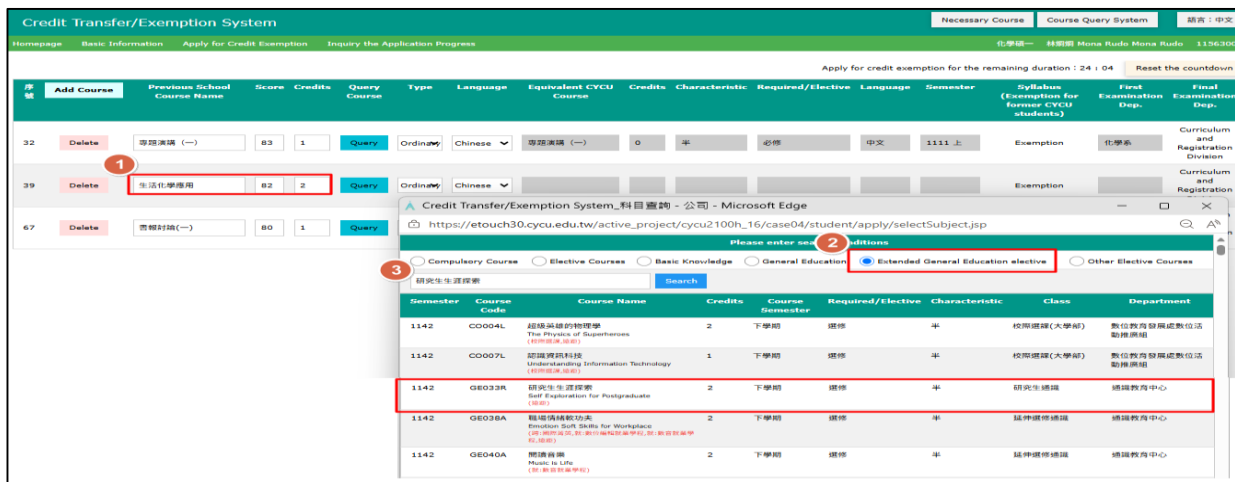
Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
Delete	財務管理	83	3	Query	Ordinar	財務管理	3	半	必修	下學期	Exemption	國際經營與貿易學系	Curriculum and Registration Division
Delete	籃球	91	0	Query	Ordinar	籃球(男)一	0	半	必修	下學期	Exemption	體育室	Curriculum and Registration Division
Delete	管理數學	75	4	Query	Ordinar	管理數學	4	半	選修	下學期	Exemption	國際經營與貿易學系	Curriculum and Registration Division

2. Application process for Course Credit Transfer (10/14)

- **Note:** When applying for “Other Elective courses”, if the reminder window below appears, please confirm with your department the courses eligible for credit transfer before proceeding with the application.



- **Note:** To apply for graduate-level General Education credit transfer using General Education courses taken during undergraduate study that were not counted toward undergraduate graduation credits, click "Extended General Education elective" and search for "Self Exploration for Postgraduate."



2. Application process for Course Credit Transfer (11/14)

If you have not studied at Chung Yuan College, please click "Add Exemption Information" and then add each relevant course you want to apply for exemption, one by one.

Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist

☐ Automatically retrieve the course information you have previously taken at CYCU.
please enter your previous CYCU student ID or pre-student ID
(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

☒ Add "Exemption Information" (For Non-graduates from CYCU)

Submit



Credit Transfer/Exemption System

Necessary Course Course Query System 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist 會計三丙 W陳炯燭 Mona Rudo Mona Rudo 11143

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete				Query	Ordinary							Curriculum and Registration Division

Submit

2. Application process for Course Credit Transfer (12/14)

- Step 1: Enter the "Previous school Course Name, Grades, and Number of Credits."
- Step 2: Click "Query," and the system will prioritize searching for courses that meet the criteria under the "Compulsory Courses" category among the Six course categories. If no courses meet the criteria, switch to other course categories in sequence until an eligible course is located.
- Step 3: Select the course from your assigned class, and the system will automatically fill in the information.
- Step 4: Upload the course syllabus.

Credit Transfer/Exemption System

Necessary Course Course Query System 語言：中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress 資訊二乙 陳炯炯 Mona Rudo Mona Rudo 11327

Apply for credit exemption for the remaining duration : 26 : 58 Reset the countdown

序號	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Language	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
1	Delete	Data Struct	86	3	Query	Ordin	Chinese							selected		Curriculum and Registration Division

Please enter search conditions

☒ Compulsory Course ☐ Elective Courses ☐ Basic Knowledge ☐ General Education ☐ Extended General Education elective ☐ Other Elective Courses

Data Structure Search

Semester	Course Code	Course Name	Credits	Course Semester	Required/Elective	Characteristic	Class	Department
1141	CS258D	資料結構 Data Structures (前: 四月光訊學課程, 前: 程式設計課程)	3	上學期	必修	半	資訊工程學系二年甲班	資訊工程學系
1141	CS258E	資料結構 Data Structures (前: 五月光訊學課程, 前: 程式設計課程)	3	上學期	必修	半	資訊工程學系二年乙班	資訊工程學系

Credit Transfer/Exemption System

Necessary Course Course Query System 語言：中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress 資訊二乙 陳炯炯 Mona Rudo Mona Rudo 11327

Apply for credit exemption for the remaining duration : 25 : 45 Reset the countdown

序號	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Language	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Semester	Syllabus (Exemption for former CYCU students)	First Examination Dep.	Final Examination Dep.
1	Delete	Data Struct	86	3	Query	Ordin	Chinese	資料結構	3	半	必修	中文	1141 上	selected	資訊工程學系	Curriculum and Registration Division

Submit

2. Application process for Course Credit Transfer (13/14)

- Step5: If you wish to add more courses, click "Add Course" and repeat Steps 1~4 for each additional course. You may add multiple courses before submitting the application.

Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress

Apply for credit exemption for the remaining duration : 16 : 58 Reset the countdown

5 Add Course Previous School Course Name Score Credits Query Course Type Language Equivalent CYCU Course Credits Characteristic Required/Elective Language Semester Syllabus (Exemption for former CYCU students) First Examination Dep. Final Examination Dep.

1 Delete Data Structure 86 3 Query Ordinary Chinese 資料結構 3 半 必修 中文 1141 上 selected 資訊工程學系 Curriculum and Registration Division

2 Delete Chinese 88 1 Query Ordinary Chinese selected 通識教育中心 Curriculum and Registration Division

1 2

Credit Transfer/Exemption System_科目查詢 - 公司 - Microsoft Edge

https://etouch30.cycu.edu.tw/active_project/cycu2100h_16/case04/student/apply/selectSubject.jsp

Please enter search conditions

☐ Compulsory Course ☐ Elective Courses ☐ Basic Knowledge ☒ General Education ☐ Extended General Education elective ☐ Other Elective Courses

Chinese Search

Semester	Course Code	Course Name	Credits	Course Semester	Required/Elective	Characteristic	Class	Department
1141	AC701A	文學經典閱讀 Chinese Literature Classics (跨:城市學院課程合作)	2	上學期	必修	半	會計學系一年甲班	通識教育中心
1141	AC701B	文學經典閱讀 Chinese Literature Classics (跨:城市學院課程合作)	2	上學期	必修	半	會計學系一年乙班	通識教育中心
1141	CS701A	文學經典閱讀 Chinese Literature Classics (跨:城市學院課程合作)	2	上學期	必修	半	資訊工程學系一年甲班	通識教育中心
1141	CS701B	文學經典閱讀 Chinese Literature Classics (跨:城市學院課程合作)	2	上學期	必修	半	資訊工程學系一年乙班	通識教育中心
1141	CY701A	文學經典閱讀 Chinese Literature Classics (跨:城市學院課程合作)	2	上學期	必修	半	化學系化學組一年級	通識教育中心

3

Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress

Apply for credit exemption for the remaining duration : 14 : 03 Reset the countdown

6 Add Course Previous School Course Name Score Credits Query Course Type Language Equivalent CYCU Course Credits Characteristic Required/Elective Language Semester Syllabus (Exemption for former CYCU students) First Examination Dep. Final Examination Dep.

1 Delete Data Structure 86 3 Query Ordinary Chinese 資料結構 3 半 必修 中文 1141 上 selected 資訊工程學系 Curriculum and Registration Division

2 Delete Chinese 88 1 Query Ordinary Chinese 文學經典閱讀 2 半 必修 中文 1141 上 selected 通識教育中心 Curriculum and Registration Division

4

Submit

2. Application process for Course Credit Transfer (14/14)

- For all courses submitted for credit exemption, the application cannot be submitted if the course syllabus has not been uploaded. Please ensure that all required documents are complete before confirming and submitting your application.

The screenshot shows the 'Credit Exemption System' (抵免系統) interface. A dialog box is displayed with the message: '第1筆申請資料的課程大綱不得為空! The course syllabus cannot be empty!'. A red arrow points from this message to the '上傳' (Upload) button in the '課程大綱' (Course Syllabus) column of the table below. The table lists two courses: '成本及管理會計學(一)' and '會計資訊系統'. The '課程大綱' column for the first course has a red box around the '上傳' button, and the '課程大綱' column for the second course also has a red box around the '上傳' button. The '確定送出' (Confirm Submit) button is at the bottom.

增加科目	原學校科目名稱	成績	學分	查詢抵免科目	抵免類型	抵本校科目名稱	學分	性質	必/選修	所屬學期	課程大綱 (曾為中原學生免傳)	初審單位	複審單位	
刪除	成本及管理會計學(一)	89	3	查詢	抵免	成本會計(二)	3	半	必修	1132	下學期	上傳	會計學系	教務處課註組
刪除	會計資訊系統	75	3	查詢	抵免						上傳		教務處課註組	

- Once the system displays the dialog box, it indicates that your credit exemption application has been successfully completed.

The screenshot shows the 'Credit Exemption System' (抵免系統) interface after a successful submission. A dialog box is displayed with the message: '申請成功!!! Data added Done!!'. The '課程大綱' (Course Syllabus) column for both courses now shows '已選取' (Selected) instead of '上傳' (Upload). The '確定送出' (Confirm Submit) button is at the bottom.

增加科目	原學校科目名稱	成績	學分	查詢抵免科目	抵免類型	抵本校科目名稱	學分	性質	必/選修	所屬學期	課程大綱 (曾為中原學生免傳)	初審單位	複審單位	
刪除	成本及管理會計學(一)	89	3	查詢	抵免	成本會計(二)	3	半	必修	1132	下學期	已選取	會計學系	教務處課註組
刪除	會計資訊系統	75	3	查詢	抵免	會計資訊系統	3	半	必修	1131	上學期	已選取	會計學系	教務處課註組

3. Check Application Progress & Print the Application Results(1/2)

➤ After clicking "Inquiry the Application Progress", you can see the current status.

Credit Transfer/Exemption System
Necessary Course
Course Query System
語言: 中文

Homepage Basic Information Apply for Credit Exemption **Inquiry the Application Progress**
圖資一乙 陳麗娟 Mona Rudo Mona Rudo 11542202

Department 圖資一乙
Student Name 陳麗娟 Mona Rudo Mona Rudo

Student ID 11542202
Telephone 0912345678

E-Mail dummy@office.cycu.edu.tw

Compulsory Course															
Delete	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristic	Required/Elective	Teaching Language	Course Semester	Type	Examination First Examination Final Examination	Remark
Delete	經濟學	3	89	中文	MI239	經濟學(一) Economics(I)	課程大綱	3	半	必修	中文	1151/上學期	抵免	Department of International Business : Review	Curriculum and Registration Division : Review
Delete	會計學	3	80	中文	ZA049	會計學(一) Financial Accounting I	課程大綱	3	半	必修	中文	1151/上學期	抵免	Department of International Business : Review	Curriculum and Registration Division : Review

Elective Courses															
Delete	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristic	Required/Elective	Teaching Language	Course Semester	Type	Examination First Examination Final Examination	Remark
Delete	國際法規	3	77	中文	IT475	國際法規 International Trade Law	課程大綱	3	半	選修	中文	1151/上學期	抵免	Department of International Business : Review	Curriculum and Registration Division : Review

Basic Knowledge															
Delete	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristic	Required/Elective	Teaching Language	Course Semester	Type	Examination First Examination Final Examination	Remark
Delete	體育一	0	80	中文	ZA619	體育一 Physical Education (I)	課程大綱	0	半	必修	中文	1151/上學期	抵免	Office of Physical Education : Review	Curriculum and Registration Division : Review

General Education															
Delete	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristic	Required/Elective	Teaching Language	Course Semester	Type	Examination First Examination Final Examination	Remark
Delete	國文上	2	89	中文	GQ701	文學經典閱讀 Chinese Literature Classics	課程大綱	2	半	必修	中文	1151/上學期	抵免	Center for General Education : Review	Curriculum and Registration Division : Review

Extended General Education elective															
Delete	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristic	Required/Elective	Teaching Language	Course Semester	Type	Examination First Examination Final Examination	Remark
Delete	音樂賞析	2	89	中文	GE234	宗教音樂賞析 Sacred Music Appreciation	課程大綱	2	半	選修	中文	1151/上學期	抵免	Center for General Education : Review	Curriculum and Registration Division : Review

Other Elective Courses															
Delete	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristic	Required/Elective	Teaching Language	Course Semester	Type	Examination First Examination Final Examination	Remark
查無抵免資料															

[Print Result](#)

Examination Info

- The total number of applied exempted courses currently : 0
- Compulsory Course Approved : 0
- Elective Courses Approved : 0
- Basic Knowledge Approved : 0
- General Education Approved : 0
- Extended General Education elective Approved : 0
- Other Elective Courses Approved : 0
- Total exempted credits : 0

Notifications

1. If you have questions about the exemption for courses, please contact the relevant offices directly :

- Office of Physical Education Tel : 03-2651611
- Center for General Education Tel : 03-2656851
- Department of International Business Tel : 03-2655201

3. Check Application Progress & Print the Application Results(2/2)

- In the "Inquiry the Application Progress" section, click "Print Result" to generate a PDF of your credit transfer review. We recommend downloading this file only after all of your courses have been fully reviewed..

Credit Transfer/Exemption System

Message Basic Information Apply for Credit Exemption Inquiry the Application Progress

Department: 化學碩一 Student ID: 11563002
Student Name: 林炳淵 Mona Rudo Mona Rudo Telephone: 0912345678 E-Mail: dummy@office.cycu.edu.tw

Compulsory Course

Details	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristics	Required/Elective	Teaching Language	Course Semester	Type	Examination	Remark
Details	專題演講 (一)	1	83	中文	CY630	專題演講 (一)	無	0	半	必修	中文	1111/上學期	抵免	Department of Chemistry : Review	Curriculum and Registration Division : Review
Details	書報討論 (一)	1	80	中文	ZA627	書報討論 (一)	無	1	半	必修	中文	1111/上學期	抵免	Department of Chemistry : Review	Curriculum and Registration Division : Review

Elective Courses

Details	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristics	Required/Elective	Teaching Language	Course Semester	Type	Examination	Remark
Details	生活化學應用	2	82	中文	GE033	研究性學習	無	2	半	選修	中文	1142/下學期	抵免	Center for General Education : Review	Curriculum and Registration Division : Review

Basic Knowledge

Details	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristics	Required/Elective	Teaching Language	Course Semester	Type	Examination	Remark
Details	生活科學應用	2	82	中文	GE033	研究性學習	無	2	半	選修	中文	1142/下學期	抵免	Center for General Education : Review	Curriculum and Registration Division : Review

General Education

Details	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristics	Required/Elective	Teaching Language	Course Semester	Type	Examination	Remark
Details	生活科學應用	2	82	中文	GE033	研究性學習	無	2	半	選修	中文	1142/下學期	抵免	Center for General Education : Review	Curriculum and Registration Division : Review

Extended General Education elective

Details	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristics	Required/Elective	Teaching Language	Course Semester	Type	Examination	Remark
Details	生活科學應用	2	82	中文	GE033	研究性學習	無	2	半	選修	中文	1142/下學期	抵免	Center for General Education : Review	Curriculum and Registration Division : Review

Other Elective Courses

Details	Previous School Course Name	Credits	Score	Teaching Language	Course Code	Equivalent CYCU Course	Syllabus	Credits	Characteristics	Required/Elective	Teaching Language	Course Semester	Type	Examination	Remark
Details	生活科學應用	2	82	中文	GE033	研究性學習	無	2	半	選修	中文	1142/下學期	抵免	Center for General Education : Review	Curriculum and Registration Division : Review

Print Result

Summary

The total number of applied exempted courses currently : 3

- Compulsory Course Approved : 0
- Elective Courses Approved : 0
- Basic Knowledge Approved : 0
- General Education Approved : 0
- Extended General Education elective Approved : 0
- Other Elective Courses Approved : 0
- Total exempted credits : 0

1. If you have questions about the exemption for courses, please contact the relevant offices directly :
Center for General Education Tel : 03-2656851

Department : 化學碩一 Student ID : 11563002 Student Name : 林炳淵 Mona Rudo Mona Rudo
Telephone : 0912345678 E-Mail : dummy@office.cycu.edu.tw Print Date : 2026/07/27

Previous School Course Name	Credits	Score	Language	Category	Course Code	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Language	Course Semester	Type	Examination	First Examination	Final Examination	Remark
專題演講 (一)	1	83	中文	學系必修	CY630	專題演講 (一)	0	半	必修	中文	1111/上	抵免	Review	Review		
書報討論 (一)	1	80	中文	學系必修	ZA627	書報討論 (一)	1	半	必修	中文	1111/上	抵免	Review	Review		
生活化學應用	2	82	中文	通識延伸選修	GE033	研究生生涯探索	2	半	選修	中文	1142/下	抵免	Review	Review		

Examination	First Examination	Phone	Final Examination	Phone
Center for General Education	廖炳淵Mona	03-2656851	廖炳淵Mona	03-2652026

Approved credits for Compulsory Course	Approved credits for Elective Courses	Approved credits for Basic Knowledge	Approved credits for General Education
0	0	0	0
Approved credits for Extended General Education elective	Approved credits for Other Elective Courses	Total exempted credits	
0	0	0	

[Back to Contents](#)

Q&A

How can graduate students apply for credit transfer from General Education Courses?

- For exemption from graduate general education courses, regardless of the courses taken during undergraduate studies, please uniformly select the subject name "Self Exploration for Postgraduate" (GE033R) as per the university's policy. Please refer to the "Chung Yuan University General Education Credit Measures" for relevant regulations. Eligible individuals may be exempted for up to two credits.

How to apply for credit transfer for Chinese Language Courses?

- Starting from the 101 academic year, the Chinese language courses at our school have been changed to:
 - Chinese Literature Classics (First Semester) ~ 2 credits
 - Literacy and Rhetoric (Second Semester) ~ 2 credits

How to apply for credit transfer from education program courses?

- For courses related to the education program, please contact the Center of Teacher Education (4th Floor, South Building, Holistic Education Village), Tel: 03-265-6804. Please do not apply for credit transfer through the online system.

Q&A

How can exemptions be applied for joint and split credit transfers?

共抵: 左邊科目不同, 右邊科目相同(多抵一之意)

申請進度查詢 分抵・共抵原則 抵免要點 通識抵免辦法 體育抵免辦法 各年級抵免規定														
刪除	原學校科目名稱	成績	學分	查詢抵免科目	抵本校科目名稱	學分	性質	必修/選修	所屬學期	抵免類型	初審單位	複審單位		
刪除	國文(一)	80	3	查詢科目	國文	3	通	必修	下學期	共抵	機械工程學系	教務處課務組		
刪除	國文(二)	70	3	查詢科目	國文	3	通	必修	下學期	共抵	機械工程學系	教務處課務組		
刪除	英文	86	4	查詢科目	英文(一)	2	半	必修	上學期	分抵	機械工程學系	教務處課務組		
刪除	英文	86	4	查詢科目	英文(二)	2	半	必修	下學期	分抵	機械工程學系	教務處課務組		

增加科目
確定送出

分抵: 左邊科目相同, 右邊科目不同(一抵多之意)

How to inquire about course information at CYCU?

Course Requirements Inquiry

https://itouch.cycu.edu.tw/active_project/cycu2000h_03/necessaryCourse/spa/#/queryNecessary/welcome

CYCU Course Information

https://itouch.cycu.edu.tw/active_system/CourseQuerySystem/

Interdisciplinary/Career/Micro-program Course Inquiry System

<https://cross.cycu.edu.tw/index.do>

[Back to Contents](#)

